

Minutes the CTE Business Advisory Committee Meeting

Date: November 14, 2017.

Time: 5:00pm – 7:00 pm

Place: SCC Training Room 1

ATTENDEES:

Cindy Barris	Maggie Maratsos
David Sanchez	Resa Rosenstein
Dian Martin	Richard Santana
Grant Bennett	Sandra Montero
Layne Heiny	Sonia Rezkalah
Megan Alexander	Katie Moore
Jamie Eldredge	Lori Benson
Emilee Woodward	Mark Synnott
Angela Drumm (MSJC)	Michael Wilson
Anieno Ibekwe	Nicholis Kalantar
Brandon Moore	Devin Catron
Claire Spence	Randy Hughes
David Pascual	Robert Pensiero
David Sanchez	rvito@rcoe.us
Doug Spoon	Ryan Hays
garydlesh@aol.com	Sandra Arguello
Helen Stimach	Shaina Rushing
Jennifer West	Susann Strucker
Jenny Hughes (MSJC)	Velma Borrows
Judy Mountain	

Business Advisory Committee Agenda

11/14/2017

New Business

CTE PowerPoint Update by Industry

CTE Facilities Grant Application

Congratulation to Velma Borrows for Golden Bell Award

Presentation of Certificates in Medical Assisting by Velma Borrows

Questions, Comments, Concerns.

Meeting Came to Order at 5:00 pm

Dian Martin opened meeting by welcoming all committee members, teachers and industry partners.

Dian Martin gave PowerPoint presentation which included functions of the advisory committee, presentation to Velma Borrows for being this year's Golden Bell Award Winner for the PHS Medical Assisting Program, facilities update for Perris High School and Paloma Valley High School, funding opportunities and CDE Facilities Grant.

Each high school gave updates on their various CTE programs.

Velma Borrows presented the MSJC proposed Medical Assisting Certificate Programs which included Medical Assisting Administrative and Medical Assisting Clinical, with the option of combining both certificate classes and adding general education requirements to earn the Associate's Degree in Medical Assisting.

Velma Borrows presented the idea that students could complete 21-24 units in each certificate and would thereafter be equipped to work in a medical facility as a front or back office medical assistant. Velma Borrows asked the committee if creating two certificates of this manner was beneficial to students in giving students the opportunity to choose either front or back office, or both, or a degree pathway.

Anieno Ibekwe and Dian Martin and Dr. Charolette Barnes shared that they loved the idea of creating choices for students within the medical assisting program. Anieno Ibekwe motioned that the medical assisting certificates be created to meet student needs. David Sanchez seconded the motion.

Motion Passed.

Dian Martin brought the meeting to a close and invited everyone to join in the end of year dinner/thanksgiving celebration. Meeting was adjourned at 7:00 pm.